

<b>COUNCIL</b>	<b>AGENDA ITEM No. 10</b>
<b>13 DECEMBER 2017</b>	<b>PUBLIC REPORT</b>

## **RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING**

### **1. CABINET MEETING HELD ON 20 NOVEMBER 2017**

#### **i. Establishment of ESPO Trading Company**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Note the ESPO Joint Cabinet Committee's recommendation, following its meeting of 20 September 2017, to establish a new trading company 'ESPO Trading Limited';
2. Approve the establishment of a new trading company, 'ESPO Trading Limited' on the basis outlined in this report; and
3. Authorise the Chief Executive in consultation with the s151 Officer and Monitoring Officers to sign and complete on behalf of the Council such indemnities, agreements and documentation as she shall be required to enable the Council to become a shareholder in ESPO Trading Ltd.

#### **ii. Peterborough Local Plan Proposed Submission**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend that Council:

1. Approves the Proposed Submission ('Publication Draft') Local Plan as attached at Appendix A, for the purpose of both its final consultation for six weeks (likely during January and February 2018); AND its subsequent submission to the Secretary of State for the purpose of independent examination.
2. Approves the Policies Map (including associated inset maps) as set out as part of the agenda papers, for the purpose of consultation alongside the Local Plan consultation AND for subsequent submission to the Secretary of State for consideration alongside the examination of the Local Plan.
3. Delegates to the Head of Sustainable Growth Strategy any presentational improvements or other inconsequential changes (eg correcting typographical errors or factual inaccuracies) to the Publication Draft Plan or Policies Map that (taken together) do not materially affect the policies set out in the Local Plan prior to the consultation commencing.
4. Delegates to the Head of Sustainable Growth Strategy the ability to agree and consult upon a set of proposed modifications during the examination process (most likely at the very end of the examination process), if asked by the Inspector to do so.

#### **iii. Medium Term Financial Strategy 2018-19 to 2020-21 Consultation**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Approve the phase one budget proposals, outlined in Appendix C and D, as the basis for public consultation. This included a 4.99 per cent council tax increase, as built into the 2017/18 Medium Term Financial Strategy.

2. Authorise the Chief Executive to explore shared services with other local authorities to support frontline services.

**iv. September 2017 Budgetary Control Monitoring**

Cabinet considered the report and **RESOLVED** (unanimous) to note the current financial year budgetary control position, as at September 2017 and the continuing work by CMT to deliver a balanced budget.

**v. Council Tax Support Scheme Consultation**

Cabinet considered the report and **RESOLVED** (unanimous) to approve consultation on Peterborough's Council Tax Support Scheme 1 April 2018 – 31 March 2019 that contained the following local components:

- a) No change to the existing scheme reduction of 30% for all eligible working age claimants.

**vi. Adoption of the Castor Neighbourhood Plan**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend to Council:

1. That following the successful referendum on 2 November 2017 the Castor Neighbourhood Plan, as set out at Appendix A, be 'made' (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within Castor Parish; *and*
2. That the decision statement included at Appendix B be published.

**vii. Adoption of the Ailsworth Neighbourhood Plan**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend to Council:

1. That following the successful referendum on 2 November 2017 the Ailsworth Neighbourhood Plan, as set out at Appendix A, be 'made' (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within Ailsworth Parish; *and*
2. That the decision statement included at Appendix B be published.

**viii. Junction 18 (Rhubarb Bridge) Cross Party Working Group Proposal**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Agree to form a Cross Party Working Group to consider:
  - a) Whether it is technically and financially feasible to reassign the proportion of the overall budget allocated to demolish the footbridges to instead make significant repairs to the bridge at Junction 18 (Rhubarb Bridge)
  - b) Examine the long term solutions for a replacement bridge at Junction 18 (Rhubarb Bridge) and determine the preferred option to recommend to Cabinet.
2. Approve the proposed Terms of Reference for the Cross Party Working Group for Junction 18 (Rhubarb Bridge), subject to the amendment of the date of the first meeting, which will be held in 2018.

**ix. Proposed Changes to Housing Allocations Policy**

Cabinet considered the report and **RESOLVED** (unanimous) to recommend to Council approval of proposed changes to the Housing Allocations policy.

**2. CABINET MEETING HELD ON 4 DECEMBER 2017**

**i. Medium Term Financial Strategy 2018-19 to 2020-21**

Cabinet considered the report and **RESOLVED** (unanimous) to:

1. Have regard to the consultation feedback received to date and statutory advice detailed in the report when determining the phase one budget proposals, noting that consultation remained open until 30 November 2017, and that an addendum was provided prior to the Cabinet meeting.
2. Note the timetable for the phase two consultation and formal approval of the 2018/19 to 2020/21 Medium Term Financial Strategy as detailed at section 5;
3. Note that budget proposals considered by Council on the 13 December 2017 would form part of the Medium Term Financial Strategy but would not form part of the second stage of consultation or Council debate on 5 March 2018.
4. Recommend to Council, having had regard to feedback, approval of the phase one budget proposals to enable implementation of these budget proposals to commence.

**ii. September 2017 Budgetary Control Monitoring Update**

Cabinet considered the report and **RESOLVED** (unanimous) to note the update on the monitoring position reported to Cabinet on the 20 November 2017.

**3. CALL-IN BY SCRUTINY COMMITTEE**

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

**4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS**

Since the publication of the previous report to Council, the special urgency and waiver of call-in provisions have not been invoked.

**5. CABINET MEMBER DECISIONS**

<b>CABINET MEMBER AND DATE OF DECISION</b>	<b>REFERENCE</b>	<b>DECISION TAKEN</b>
Cabinet Member for Resources  Councillor David Seaton  6 October 2017	OCT17/CMDN/47	<b>Award of Contract For Remodelling South Side Town Hall</b>  The Cabinet Member:  1. Authorised the main refurbishment of the Town South to enable the letting of the space to a new tenant, up to the value of the budget sum of £2,432,592 including contingency.

		<ol style="list-style-type: none"> <li>2. Authorised the Council to award the design and build contract to Coulson &amp; Sons Limited.</li> <li>3. Authorised the Director for Legal and Governance, or delegated officers, to enter into any other legal documentation on behalf of the Council in relation to this matter, including the design and build contract.</li> </ol>
<p>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p> <p>Councillor Wayne Fitzgerald</p> <p>18 October 2017</p>	OCT17/CMDN/48	<p><b>Novation of a Personal Care and Support Framework Agreement</b></p> <p>The Cabinet Member approved the novation of the Council's Personal Care and Support Framework Agreement and all existing call off contracts with Housing and Care 21 to Carewatch Care Services Limited.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>27 October 2017</p>	OCT17/CMDN/49	<p><b>Local Discretionary Rate Relief Scheme</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the Local Discretionary Rate Relief scheme for 2017-18 as set out in Appendix A.</li> <li>2. Instructed officers to ensure the reliefs are processed for the qualifying properties and rebilling takes place at the earliest opportunity.</li> <li>3. Agreed that any hardship applications are referred to the cabinet member for Resources for consideration</li> </ol>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>6 November 2017</p>	OCT17/CMDN/50	<p><b>St George's (Heltwate) Remodelling</b></p> <p>The Cabinet Member, in consultation with the Cabinet Member for Resources:</p> <ol style="list-style-type: none"> <li>1. Authorised the refurbishment and remodelling of part of the existing buildings known as St George's located at Lawn Avenue to accommodate Heltwate Key Stage 4 children, up to the value of the budget sum of £2m. This sum shall include the anticipated design and build contract costs and funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees.</li> <li>2. Authorised the Executive Director, People and Communities Cambridgeshire and Peterborough Councils in consultation with the Interim Corporate Director: Resources, Legal services to award the contract for the construction works to the successful contractor from Lot 2 of the</li> </ol>

		<p>Peterborough City Council Construction Framework following the mini competition process.</p> <p>3. Authorised the Interim Director for Law and Governance or delegated officers to enter into any other legal documentation on behalf of the Council in relation to this matter.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>13 November 2017</p>	OCT17/CMDN/51	<p><b>The Award Of Grants To Fund Specialist Information And Advice Services</b></p> <p>The Cabinet Member approved the award of specific grants to Voluntary and Community Sector organisations for the continued funding of specialist Information, Advice and Guidance services relating to the Peterborough Community Assistance Scheme from 1 August 2017 up to 31 March 2018.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>15 November 2017</p>	OCT17/CMDN/52	<p><b>Enabling Works To Celta Road and Re-modelling of Car Park at Belsize Community Centre</b></p> <p>The Cabinet Member approved enabling works to Celta Road enabling the carriageway to be widened allowing a two way flow of traffic. Inclusion of laybys for parking. Expansion of the car park at Belsize Community Centre and white-lining to give defined spaces. This would aid with any future expansion of Woodston Primary School.</p>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	NOV17/CMDN/61	<p><b>Academy Conversion (Soke Educational Trust) of Gunthorpe Primary School - NOV17/CMDN/61</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the closure of Gunthorpe Primary School and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Gunthorpe Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the School known as Gunthorpe Primary School (including the internal nursery but excluding the external families centre), at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (an if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Soke Education Trust, to give effect to the terms of the CTA:</li> </ol>

		<ul style="list-style-type: none"> <li>a) Contract dated 10 October 2005 between (1) Peterborough City Council (2) Bernard Ward Limited;</li> <li>b) Contract dated 17 November 2006 between (1) Peterborough City Council (2) L. Garfield (Builders) Limited;</li> <li>c) Contract dated 28 October 2010 between (1) Peterborough City Council (2) L. Garfield (Builders) Limited;</li> <li>d) Contract dated 29 October 2014 between (1) Peterborough City Council (2) Benchmark Contracts Limited.</li> </ul>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	<p>NOV17/CMDN/62</p>	<p><b>Academy Conversion (Soke Educational Trust) of John Clare Primary School</b></p> <p>The Cabinet Member:</p> <ul style="list-style-type: none"> <li>1. Approved the closure of John Clare Primary School, and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of John Clare Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as John Clare Primary School (including the pre-school/out of school club), at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to SokeEducation Trust, to give effect to the terms of the CTA:</li> <li>4. <ul style="list-style-type: none"> <li>a) Contract dated 14 August 2009 between (1) Peterborough City Council (2) RF Blount &amp; Sons Limited;</li> <li>b) Contract dated 21 July 2010 between (1) Peterborough City Council (2) PGR Construction;</li> <li>c) Sub-contractor warranty dated 11 June 2010 between (1) Harlow Bros Ltd (2) PGR Constuction (3) Peterborough City Council; and</li> <li>d) Sub-contractor warranty dated 10 August 2010 between (1) Roger Bullivant Limited (2) PGR Construction (3) Peterborough City Council.</li> </ul> </li> </ul>

<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	<p>NOV17/CMDN/63</p>	<p>Academy Conversion (Soke Educational Trust) Werrington Primary School</p> <p>The Cabinet Member is recommended:</p> <ol style="list-style-type: none"> <li>1. Approved the closure of Werrington Primary School, and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Werrington Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Werrington Primary School (including the out of school club), at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Novation with Soke Education Trust and the Governing Body of Werrington Primary School, for the following contracts to be novated from the Governing Body of Werrington Primary School to the Soke Education Trust: <ol style="list-style-type: none"> <li>a) Solar Power Purchase Agreement dated 29 May 2012 between (1) Werrington Primary School (2) Peterborough City Council; and</li> <li>b) PV System Roof Access Agreement dated 29 May 2012 between (1) Werrington Primary School (2) Peterborough City Council</li> </ol> </li> <li>4. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Soke Education Trust, to give effect to the terms of the CTA: <ol style="list-style-type: none"> <li>a) Contract dated 3 December 2008 between (1) Peterborough City Council (2) L. Garfield (Builders) Ltd;</li> <li>b) Contract dated 9 August 2012 between (1) Peterborough City Council (2) Princebuild Ltd;</li> <li>c) Contract dated 28 July 2014 between (1) Peterborough City Council (2) Princebuild Ltd; and</li> </ol> </li> </ol> <p>Contract dated 21 July 2014 between (1) Peterborough City Council (2) V Couzens (Stamford) Ltd.</p>
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<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>29 November 2017</p>	<p>NOV17/CMDN/64</p>	<p><b>Academy Conversion (Soke Educational Trust) of Wittering Primary School</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the closure of Wittering Primary School, and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Wittering Primary School and Soke Education Trust;</li> <li>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Wittering Primary School (including the families centre) at a peppercorn rent to Soke Education Trust;</li> <li>3. Authorised entering into Deeds of Novation with Soke Education Trust and the Governing Body of Wittering Primary School, for the following contracts to be novated from the Governing Body of Wittering Primary School to the Soke Education Trust: <ol style="list-style-type: none"> <li>a) Solar Power Purchase Agreement dated [ ] between (1) Peterborough City Council (2) Wittering Primary School; and</li> <li>b) PV System Roof Access Agreement dated [ ] between (1) Peterborough City Council (2) Wittering Primary School</li> </ol> </li> <li>4. Authorised entering into Deeds of Assignment or Novation with Soke Education Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Soke Education Trust, to give effect to the terms of the CTA: <ol style="list-style-type: none"> <li>a) Contract dated 5 August 2013 between (1) Peterborough City Council (2) Benchmark Contracts Ltd; and</li> <li>b) Contract dated 12 December 2013 between (1) Peterborough City Council (2) Princebuild Limited.</li> </ol> </li> </ol>
<p>Cabinet Member for Communities</p> <p>Councillor Irene Walsh</p> <p>29 November 2017</p>	<p>NOV17/CMDN/65</p>	<p><b>Removal of £50 Discounted fee from The Current Selective Licensing Scheme</b></p> <p>The Cabinet Member for Communities authorised the removal of the £50 discounted fee from the selective licensing scheme. This would leave the standard fee of £600 and the late fee of £900 being payable by all future applicants.</p>
<p>Cabinet Member</p>	<p>DEC17/CMDN/66</p>	<p><b>Removal of the Early Payment Option On Fixed</b></p>



<p>for Communities</p> <p>Councillor Irene Walsh</p> <p>4 December 2017</p>		<p><b>Penalty Notices</b></p> <p>The Cabinet Member approved the removal of the early payment option from all Fixed Penalty Notices issued by Peterborough City Council with immediate effect.</p>
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